

## Course description

1. GENERAL INFORMATION				
1.1. Course teacher	Assistant Professor Marina Novina		1.6. Year of the study	1.
1.2. Name of the course	<b>Academic Literacy</b>		1.7. ECTS credits	3
1.3. Associate teachers	Assistant Professor Ines Skelac Emanuela Herceg, MLang Marta Turkalj Tomić, MLS		1.8. Type of instruction (number of hours L + E + S + e-learning)	15+15+0+0
1.4. Study programme (undergraduate, graduate, integrated)	Undergraduate		1.9. Expected enrolment in the course	20
1.5. Status of the course	<input checked="" type="checkbox"/> mandatory	<input type="checkbox"/> elective	2.	
2. COUSE DESCRIPTION				
2.1. Course objectives	The objectives of this course are to acquaint students with the fundamentals and meaning of methodology as the science of method, that is, the science that leads to scientific research. To analyse the process of writing a scientific paper from its beginning (choosing the topic of research) to the end (publishing and presentation of the paper), and to train students for clear, structured and formally correct formatting of written papers in the scientific style of Croatian standard language.			
2.2. Enrolment requirements and/or entry competences required for the course	--			
2.3. Learning outcomes at the level of the programme to which the course contributes	Distinguish the subject of philosophy from other scientific disciplines and distinguish philosophical disciplines. Critically reflect on various philosophical conceptions and directions and express own attitude regarding that. Form arguments in everyday and scientific use based on the literature read. Use scientific methodology and be able to write scientific papers. Develop critical thinking.			
2.4. Expected learning outcomes at the level of the course (3 to 10 learning outcomes)	<ol style="list-style-type: none"> <li>1. Acquaint yourself with the relevant scientific methodology.</li> <li>2. Independently search available databases and other bibliographic sources. Compare available bibliographic sources and select relevant sources for writing academic papers.</li> <li>3. Learn to critically search scientific literature.</li> <li>4. Formulate arguments and presentations in a coherent and structured manner in written and oral form.</li> <li>5. Learn how to adequately edit and design a scientific paper using relevant tools.</li> <li>6. Apply the norms of the standard of Croatian language when writing scientific papers.</li> <li>7. Adhere to scientific and ethical norms in the design of written work.</li> <li>8. Apply acquired knowledge in writing seminars, semester, final and graduate theses.</li> </ol>			
2.5. Course content (syllabus)	<ol style="list-style-type: none"> <li>1. Introductory lecture and overview of the course.</li> <li>2. Collection and evaluation of literature.</li> <li>3. Search of available databases and other bibliographic sources, comparison, and selection of relevant sources.</li> </ol>			

	<p>4. Use of computer tools for text formatting – MS Word.</p> <p>5. Use of computer tools for text formatting – LaTeX.</p> <p>6. Ethical issues related to scientific research: plagiarism, falsification, fabrication.</p> <p>7. Plagiarism detection software.</p> <p>8. Spelling, grammatical, stylistic, logical, and technical norms in the preparation of written works.</p> <p>9. Functional styles in the Croatian language, characteristics of the scientific style.</p> <p>10. Goals and types of academic texts, similarities and differences between humanities and social sciences.</p> <p>11. Citation styles.</p> <p>12. Elaboration of the topic, selection of the title, draft and structure of the work, division of chapters, purpose and method of writing the summary of the work.</p> <p>13. Setting the problem and the main hypothesis of the paper, the purpose and method of writing the introduction and conclusion of the paper.</p> <p>14. Logical structure of the text and arguments, accepting and rejecting arguments, connecting claims and arguments, presenting and comparing positions.</p> <p>15. Final discussion and remarks.</p>									
2.6. Format of instruction:	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> seminars and workshops <input checked="" type="checkbox"/> exercises <input type="checkbox"/> online in entirety <input type="checkbox"/> partial e-learning <input type="checkbox"/> field work			<input checked="" type="checkbox"/> independent assignments <input checked="" type="checkbox"/> multimedia and the internet <input type="checkbox"/> laboratory <input type="checkbox"/> work with mentor <input type="checkbox"/> (other)			2.7. Comments:			
2.8. Student responsibilities	Regular class attendance (min. 80% attendance for signatures), activity in class, completion of independent tasks.									
2.9. Monitoring student work	Class attendance	<b>YES</b>		Research		<b>NO</b>	Oral exam	<b>YES</b>		
	Experimental work		<b>NO</b>	Report		<b>NO</b>	(other)			
	Essay		<b>NO</b>	Seminar paper		<b>NO</b>	(other)			
	Preliminary exam		<b>NO</b>	Practical work		<b>NO</b>	(other)			
	Project		<b>NO</b>	Written exam	<b>YES</b>		ECTS credits (total)	3		
2.10. Required literature (available in the library and/or via other media)	<b>Title</b>						<b>Number of copies in the library</b>	<b>Availability via other media</b>		
	Oraić Tolić, D. (2011). <i>Akademsko pismo</i> . Zagreb: Naklada Ljevak.						+			
	Skledar, N. (2006). Metodologičke osnove znanstvenih istraživanja. <i>Sociologija i prostor</i> (44) 172/173, 309-323						+			
	Johnson, A. P. (2003). <i>A Short Guide to Academic Writing</i> . Lanham. Md: University Press of America.							+		

	Fang, Z. (2021). <i>Demystifying Academic Writing: Genres, Moves, Skills, and Strategies</i> . Routledge.		+
2.11. Optional literature	<p>Blagus Bartolec, G., Hudeček, L. i dr. (2016). <i>555 jezičnih savjeta</i>. Zagreb: Institut za hrvatski jezik i jezikoslovlje.</p> <p>Badurina, L. Blažević, I. Mićanović, K. (2008). <i>Hrvatski pravopis</i>. Zagreb: Matica hrvatska.</p> <p>Blažević, V. (2009). Znanstveni stil. <i>Hrvatistika</i>. (3) 3, 7-14.</p> <p>Silić, J. (2006). <i>Funkcionalni stilovi hrvatskoga jezika</i>. Zagreb: Disput.</p> <p>Silić, J. Pranjković, I. (2005). <i>Gramatika hrvatskoga jezika za gimnazije i visoka učilišta</i>. Zagreb: Školska knjiga.</p> <p>Stojanovski, J. (2007). <i>Online baze podataka: priručnik za pretraživanje: najvažnije svjetske baze podataka dostupne hrvatskoj akademskoj i istraživačkoj zajednici</i>. Zagreb: Hrvatska akademska i istraživačka mreža – CARNet.</p> <p>Sečić, D. (2006). <i>Informacijska služba u knjižnici</i>. Lokve: Benja.</p>		
2.12. Other (as the proposer wishes to add)			